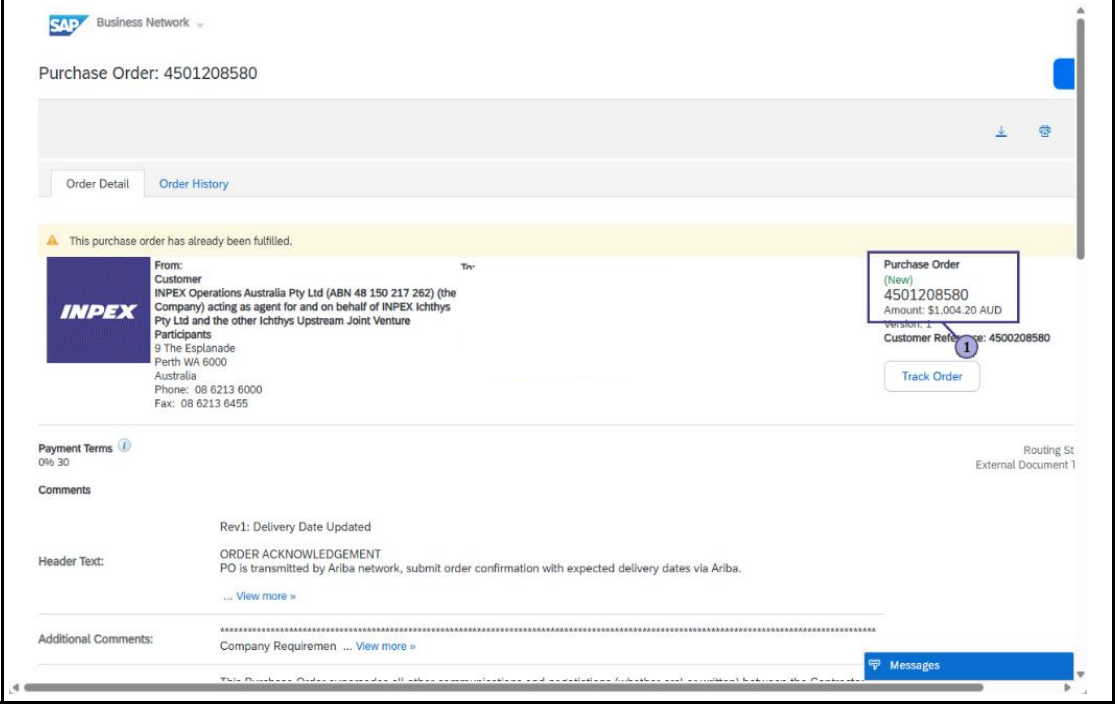
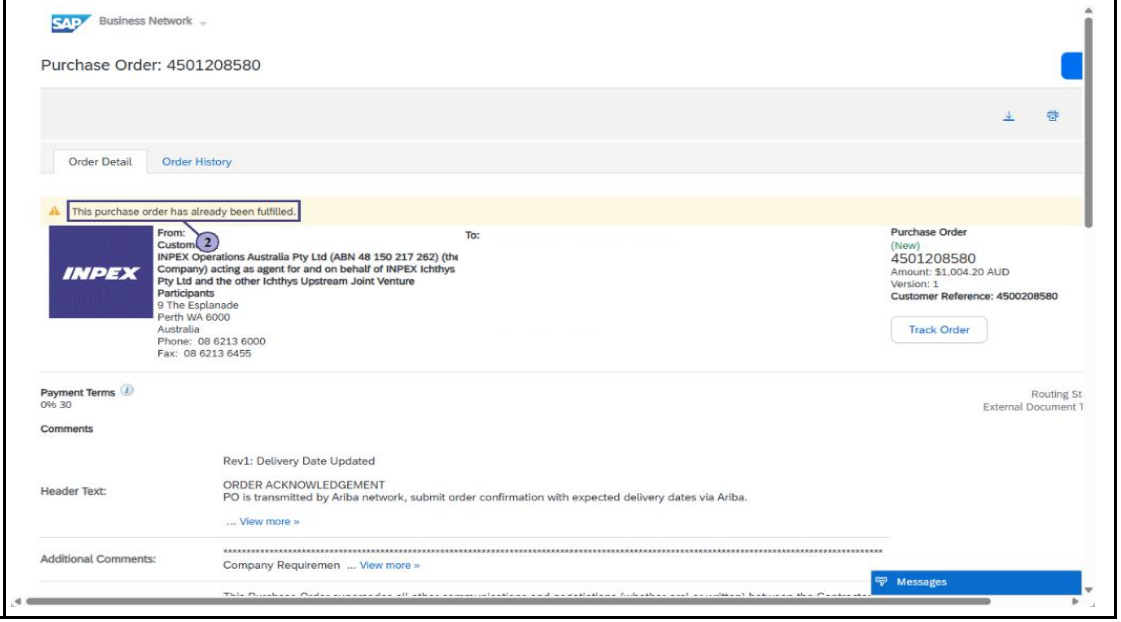
INPEX S/4HANA Project - Changes to Ariba Network Processing

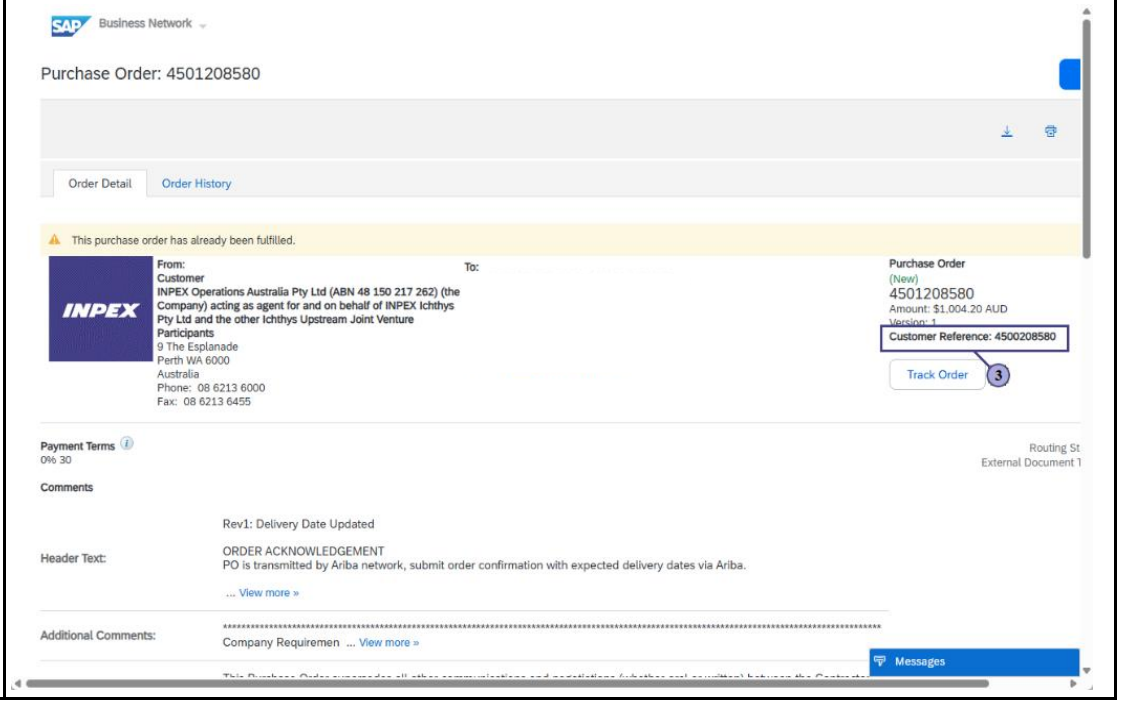
Quick Reference Guide

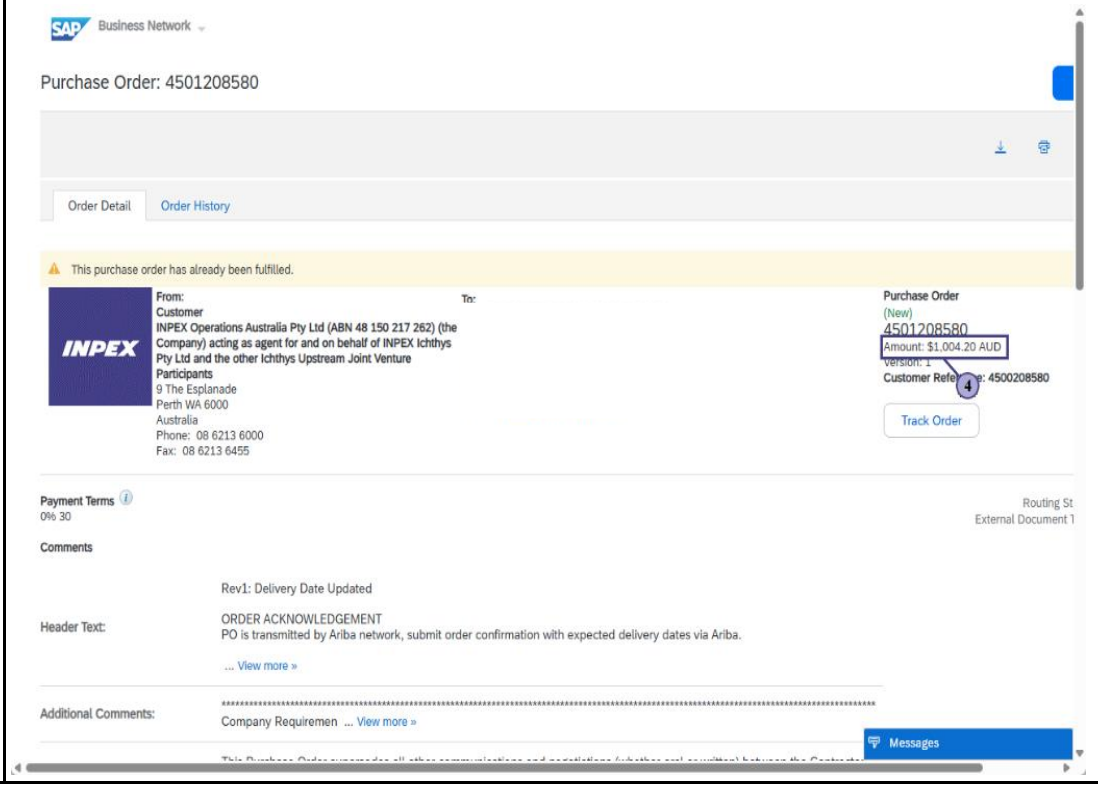
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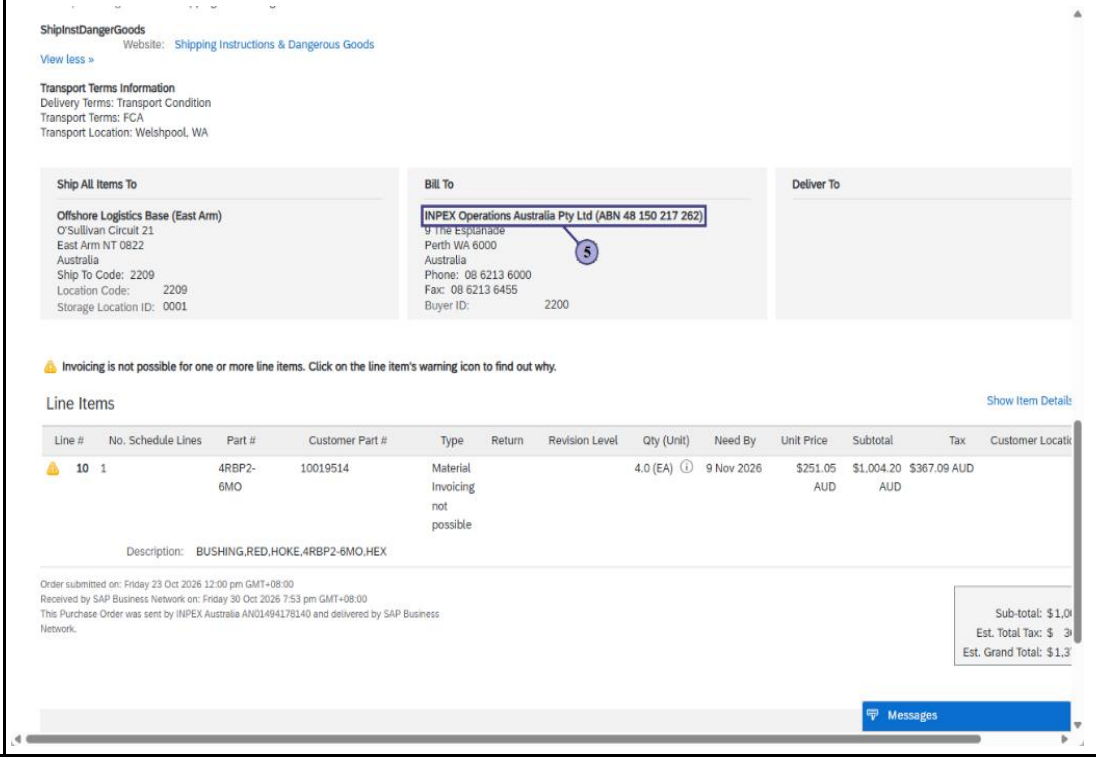
This document lists the key changes to Ariba PO, SES, and Invoice processing based on INPEX S/4HANA Project.

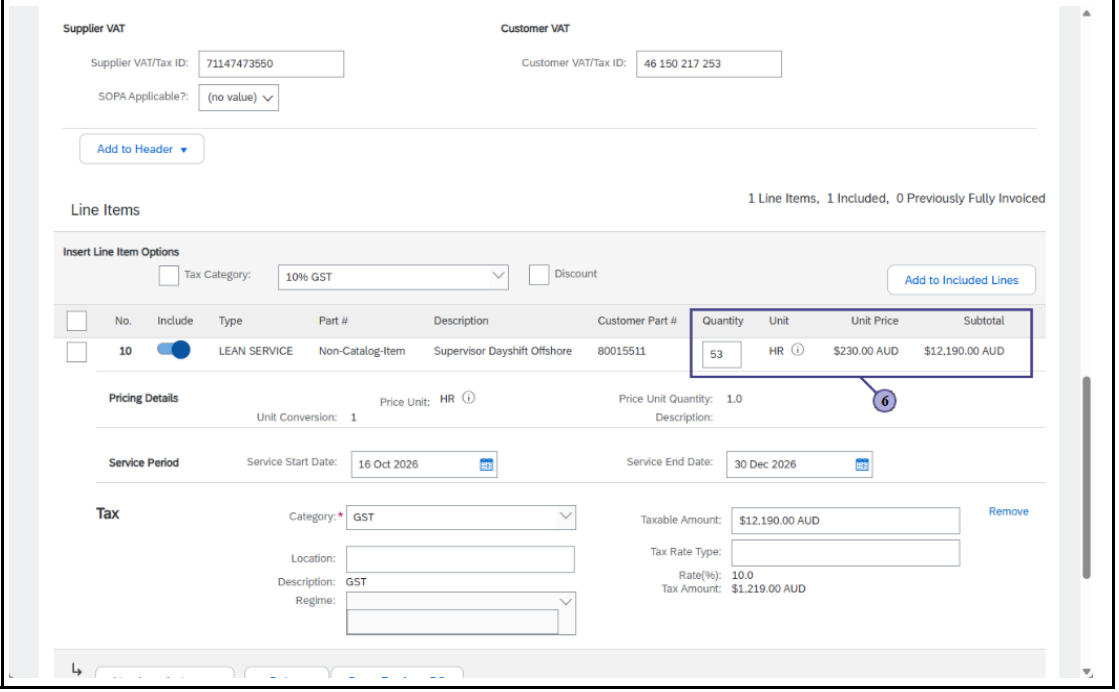
Explanation	Screenshot
(1) **Open Purchase Orders** have been migrated to INPEX S/4HANA and have been sent via Ariba Network to our Suppliers. Such POs have been migrated with a **4501 number** with the **residual value**. Please continue the fulfillment (ASN, SES and Invoices) of these POs using the new PO number.	

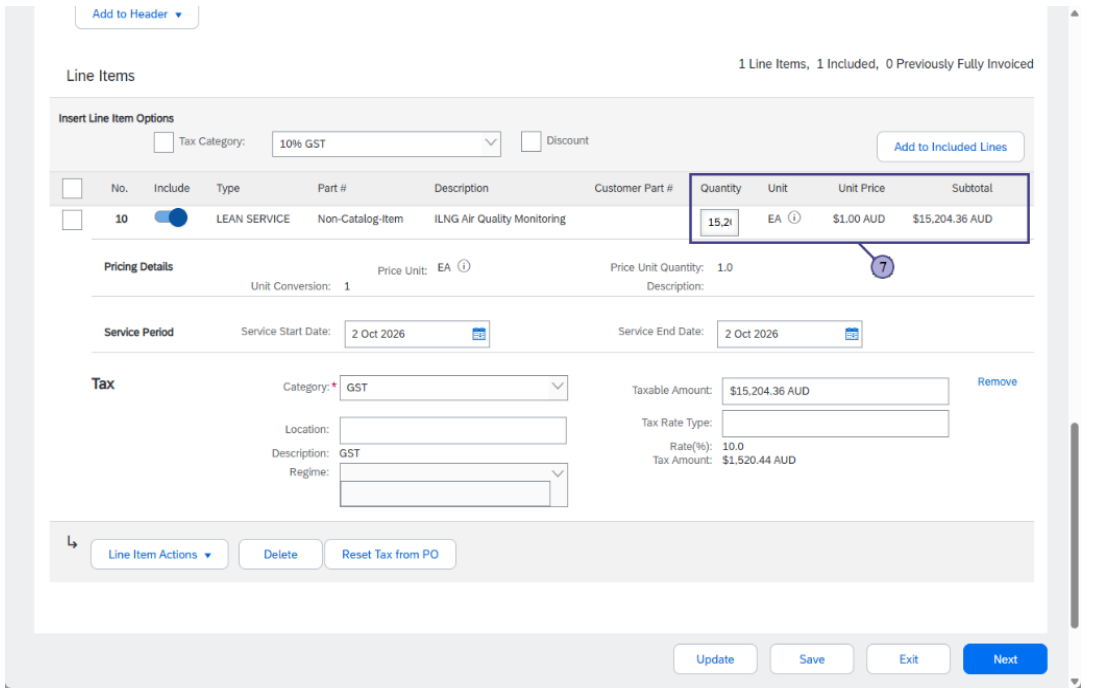
Explanation	Screenshot
(2) Migrated POs will appear with a "**This purchase order has already been fulfilled.**" message. This message is shown to indicate this is an existing PO that has been migrated to S/4HANA to continue fullfillment.	

Explanation	Screenshot
(3) Legacy PO number is shown under **Customer Reference** .	

Explanation	Screenshot
(4) **Residual amount** has been migrated on the Legacy PO.	

Explanation	Screenshot
(5) Please pay attention to the **Invoice To entity** on the PO. Address all Invoices related to the PO to the entity named on the PO under **Bill To**	

Explanation	Screenshot
(6) When submitting **Invoices or SES** for **Service Orders**, you will only be allowed to input the **quantity** on the service lines. Price will always default from the PO line and remains unchangeable. Input the quantity for the service line and verify the value of the services delivered under column **Subtotal.** Ensure the values are accurate including the **Total value** of the Invoice or SES	

Explanation	Screenshot
(7) On service lines where **unit price is set to 1**, input the **value of the services** in the quantity field up to **two decimal places**. Verify the value of the services delivered under column **Subtotal.**	

Explanation	Screenshot
(8) When submitting an Invoice, the **Create Invoice** option is only available once the corresponding **Goods Receipt** notification (proof of delivery) has been sent to Ariba. Where a PO item has pending receipts, a "**Cannot generate an invoice for this order because there are no receipts. At least one receipt is required.**" message is shown.	